April 27, 2017

NETWORK SPECIALIST II

Unclassified Open Competitive

This is an open competitive recruitment, open to all qualified persons.

Recruiting For:

A permanent full-time vacancy located at the Nevada Gaming Control Board, Administration Division Las Vegas, Nevada.

The Position:

Under direction of the Systems Manager this position is responsible for enterprise IT operations involving; systems, network engineering, administration, computer support, application support, video conferencing support, and help desk support for all Nevada Gaming Control Board (Board) offices. This position requires strong technical skills relating to above responsibilities, good customer service skills, good oral and written communication skills, as well as the ability to quickly and independently learn new techno. Candidates should have a combination of professional experience in an enterprise IT environment, education in IT and industry certifications.

Description:

This position will be heavily involved in the engineering, administration and support of all Board IT data centers and networks including LAN, WAN, DMZ, and VPN. Incumbents will be engineering LAN and WAN solutions, deploying and managing switches, routers, firewalls, and other networking equipment. Incumbents will be engineering systems and deploying and managing Windows Servers within a VMware environment. Incumbents will also have primary support and administration responsibility for the Board's video conferencing systems.

This position will be heavily involved in the administration of various IT systems and applications for all Board locations. Incumbents will need to administer a Microsoft ecosystem of services and applications including Active Directory, Exchange, SharePoint, SQL Server, DNS, DHCP, WDS, WSUS, Web, File and Print. Incumbents will be expected to contribute to the continuous improvement of procedures, automation, security, and disaster preparedness.

This position will also be involved in the day to day operations of the IT help desk. Incumbents will be providing level 2 technical support and customer service to all Board users by phone,

email, and in person. Incumbents will need to manage a computing environment of Windows desktops, laptops, tablets, Apple and Android mobile devices, HP and Xerox network printers and copiers, Avaya and ShoreTel telecom equipment, Polycom video conference equipment, and a variety of productivity software such as Microsoft Office.

Primary Requirements:

Candidates must meet or exceed the following experience levels: 1 to 5 years of supporting and managing large video conference systems, network and server administration, datacenter virtualization, enterprise network security, backup and disaster recovery, help desk and desktop support.

Candidates must also be able to demonstrate proficiency with Windows operating systems, VMware, Active Directory, Microsoft Exchange, Microsoft SharePoint, HP server and workstation hardware as well as Juniper, F5 and Palo Alto network equipment.

Other Requirements:

- Excellent customer service skills

- Excellent verbal and written communication skills

- Day to day operations of a highly available infrastructure

- Level II Engineering support

- Ability to establish and maintain effective working relationships with staff

- Ability to communicate effectively, verbally and in writing

- Ability to take directions and follow policies and procedures

- Flexibility to work weekends and after hours as needed.

Knowledge of: Principles, organization, planning, project management, and current computer industry technology and practices; principles of information systems design

Top 5 required technical skills:

1. VMWare
2. Windows Operating Systems
3. Network Operations (F5, Juniper, Palo Alto)
4. Backups, Disaster Recovery
5. Technical documentation (engineering and procedural)

Education and/or work experience:

Graduation from an accredited college with a Bachelor's degree in computer science, information systems, or closely related field. Five years of professional IT experience in the fields detailed under the "Primary Requirements" section above, or an equivalent combination of education, certification, and experience.

Salary Range: Up to $71,008 Employer Paid Retirement
                         Up to $80,949 Employee/Employer Paid Retirement

How to apply:

All applicants who meet the minimum qualifications are eligible to apply for this position and may do so by completing an application on the Nevada Gaming Control Board website @ www.gaming.nv.gov.

Only applications submitted through the website will be accepted.

Applications will be accepted until recruitment is satisfied.

Successful candidates will be required to successfully complete a background check.

The Nevada Gaming Control Board is an equal opportunity employer.